

Home Academy

"homeschooling that goes beyond"

by **TFA Holdings (M) SDN BHD**

The following is a list of policies and procedures for HomeAcademy. These policies and procedures are provided for the benefit of all concerned, and to aid in better understanding and communication between us, you, and the children.

HOMEACADEMY is a homeschooling guidance that based from Multiple Intelligence (MI), VAK (Visual, Auditory, Kinesthetics), Kurikulum Standard Sekolah Rendah (KSSR), Psychology aspects and from individual children themselves.

1. It is suitable for **ages 7 and above** due to the nature of **HomeAcademy**, where it will implement and use SOME structured projects throughout the duration. The main objective for them (children) to enrol in **HomeAcademy** by TFA are to discover and polish their optimum potential and using Self LED / Self Directed.
2. It is IMPORTANT that parents to make sure the main objective for them to implement THIS module **ARE NOT** due to deviation reasons; barring opportunities for the child to learn, being anti VAX community, lost of faith in the National Education system, Unnecessary Competitiveness and many more. Any understandings that DO NOT have the highest regard of the children Self LED/ Self Direct as the MAIN Objective are not accepted in **HomeAcademy** by TFA.
3. This exclusive membership will be permanent for the child, except in regards of voluntary termination OR termination with reasons/factors by TFA. Upon termination, re-registering into Home Academy will be as initial process.
4. **Monthly fee must be paid in advance on/before the 5th day of the month serviced rendered to TFA Holdings (M) Sdn Bhd** Ambank account **(8881048102167)**. Any lateness (without valid notice) will be charged RM10/pax per day counted from the due date as stated above (6th day). TFA can terminate any of our services to parent/guardian(s) who failed to complete their payment without prior notification to us.
5. **HomeAcademy** session will go on for 6 months for each semester and this CONTRACT is VALID for 2 semesters (12 months) as the **HomeAcademy** taking place.
6. For any reason that the children want to leave **HomeAcademy** within the year of 2024, neither monthly nor enrolment fee can be claimed. Parent/guardian(s) need to inform **in written** at least 30 days for any changes or termination of service before the 1st date on that month. Failure to inform will not be entertained will result in continuation of the current fees for the upcoming month. Penalty fees incurred upon termination of service that may be waived will be exclusively upon TFA's discretions.
7. Any breach of contract regarding termination service will be penalized a FULL 6 Months of fees;. Monthly fees will not be refunded for any reason. **Changes of service will cancel** any rebate offer received (if any).
8. HomeAcademy operation hours are depending on the children's needs (24 hours/7 days a week).
9. Every single individual that JOINS **HomeAcademy** have to make sure to go through 70% outdoor and 30% indoor (the minimum) in the thematic duration chosen by the children.
10. Every parents and children should be ready to **host** any if there are needed or requests.
11. The PRIORITY only given to the parent/guardian(s) who are willing to pay our fees and give great commitment.
12. ALL children in **HomeAcademy** have to be imbued with the sense of integrity, community, socialist, empathy and have the freedom to be opinionated with judgement.
13. All will be added into ONE social media chat group (telegram) using the registered phone numbers. It is **STRICTLY PROHIBITED** to make separate ANY social media groups among the members with malicious intent to slander or back talk about any others. All discussion are encouraged to openly shared in the official Telegram chat group: **HomeAcademy**.

14. Included in the official Telegram group are TFA founder along with a few academy educators where parents can ask for any guidance and refer for any related issues. Guidelines in the whatsapp group, **NO business related advertisement, politic views or standing, viral news, viral products, unknown/unverified articles about ECCE, posts with racism, prejudiced, biased, malicious slanders and inappropriate connotations.** These also valid during any face to face or group gatherings.
15. TFA is entitled to **TERMINATE/DROP** any members without notice; effective immediately, that participates or supports in ANY unethical behaviours or actions. (unheeded advertisements, cursing, hitting, verbally/physically abusive, theft, inappropriate behaviours/words, racism, prejudiced views etc)
16. Sharing respective syllabus, information, documents and any relating with HomeAcademy with non members of **HomeAcademy** are not ALLOWED under any circumstances due to TFA itself being company with a registered trademark property. Leaking the confidential information etc will result in summons/legal charges.
17. **Respective children are greatly encourage** to build their own theme, project, costs and go through the process until completion of BuJO TFA with their creativity/ideas (parents as triggers ONLY – scaffolding) to ENSURE it continue to be Self LED / Self Direct.
18. Learning is a continuous process. **It SHOULD NOT be in a box**, limiting the children opportunities. Go BEYOND, to ensure the children to get more options and their self potential can be bloom to the optimum with the maximum exploration.
19. It is also ENCOURAGE to organize/participate in a group walk or outing. Any discussions that included others and invites others participation to do a joint project are welcome.
20. Please read our set of REGISTRATION given before agreed to enrol your children at home academy as we need all the parent/guardian(s) fully understand about our unique system. Any amendment made within the year of 2024 will be informed in written.
21. 100 % commitment from Homeschoolers are REQUIRED.

I hereby declare that the information given by me in this form is correct and true. I fully understand and accept that HOME ACADEMY by TFA Holdings (M) Sdn Bhd will refer to the information as in this form for any circumstances occurred. Any breach or failure to perform any term of a contract by written, oral or behaviour, HOME ACADEMY by TFA s have the rights to IMMEDIATELY TERMINATE the service without notice and nor paid fees or any other payment can be claimed/refund. I also agree with TFA's rules and regulation.

NAME

SIGNATURE

DATE

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TFA
HomeAcademy